**Cedarwood Project Meeting**

**December 12, 2016**

**Agenda**

1. **Call to Order**
2. **Old Business**
   1. IRB
   2. Student Hires
   3. Discussion of Angel, Alexa capabilities
3. **New Business**
   1. R21 Development:
      1. Cindy Russel/SystemCHANGE
      2. David Voran
4. **Other/Off-Agenda**
5. **Adjourn**

**Minutes**

1. **Call to Order**
   1. Present:

King

McDowd

Cheng

Filion

Davis

Corpier

Boyer

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Old Business**
   1. IRB
      1. Comment #1 – Joan updated her CITI training on 9/19/16
      2. Comment #2
         1. need oral script if Rebecca is doing face-to-face recruitment; may be helpful to have a flier as well
         2. Joan suggested that we attend the Cedarwood residents meeting and recruit directly rather than wait for subjects to contact us
         3. Greg K. will update protocol to reflect this (and also include a flier and oral script)
      3. Comments 3-4 are ok
      4. Greg K. will add Diane and Jensen to protocol
   2. Student hires
      1. Greg K. has numerous emails out to CS/ECE students and faculty – waiting to hear back.
   3. Angel/Alexa capabilities
      1. Software development kits (SDKs) for Angel and Alex are in Box
      2. More information on Alexa is available at http://developer.amazon.com/alexa
      3. Greg C. to upload a description of the Angel’s capabilities – Diane would like to know which measures are already available vs. which ones we’d need to extract ourselves from the raw data
2. **New Business**
   1. R21 Development
      1. Joan summarized our phone call with Cindy Russel – could potentially use Cedarwood monitoring capabilities to establish individuals’ patterns in a SystemCHANGE model (of exercise, medication adherence, or something else)
      2. Katie suggested including Russell Melchert (Dean, UMKC School of Pharmacy)
      3. Greg K. summarized correspondence with David Voran
3. **Other/Off-Agenda**
   1. Joan will contact Jeremy Provance to discuss preliminary data processing
   2. Jensen/Joan met to discuss cognitive tasks – how to administer in an auditory environment
   3. Will meet next on January 2.
4. **Adjourn**